



**Asia-Pacific  
Economic Cooperation**

**BUSINESS ETHICS FOR APEC SMES  
WORKSHOP TO ALIGN VOLUNTARY CODES OF BUSINESS ETHICS  
FOR THE BIOPHARMACEUTICAL SECTOR**

**-- LOGISTICS NOTE --**

**Grand Formosa Regent Taipei  
Taipei, Chinese Taipei  
July 10-11, 2012**

**Hotel Venue: Grand Formosa Regent Taipei**

The Grand Formosa Regent Taipei is located near the city center roughly 45 minutes away from Taiwan Taoyuan International Airport (TPE) by motor coach or taxi. Participants are urged to stay at the Grand Formosa Regent Taipei during their participation in this workshop. Rooms have been placed on reserve for APEC meeting participants at a special nightly rate of NT\$5,500 (US\$185). This special rate includes breakfast and complimentary guest room internet access. Participants with an extended stay in Taipei may request this special rate for additional nights. **Participants are requested to submit the attached Reservation Form directly to the hotel by June 22, 2012.** Participants will settle their guest room accounts directly with the hotel upon checkout. All payments and transactions are made in New Taiwan Dollars. Further information on the Grand Formosa Regent Taipei may be found below.

**Grand Formosa Regent Taipei  
41 Zhong Shan North Road  
Section 2, Taipei, 104, Taiwan  
Tel: +886-2-2523-8000  
Fax: +886-2-2523-2828**

**Website:** <http://www.grandformosa.com.tw/EN/>

**Contact Representative:** Ms. Karen Chu (Tel: 886-2-2522-8124 / Fax: 886-2-2543-1643 / [karenchu@grandformosa.com.tw](mailto:karenchu@grandformosa.com.tw))

Questions may also be directed to [ewg@crowell.com](mailto:ewg@crowell.com) for assistance.

**Airport Transfer Service**

Participants staying at the Grand Formosa Regent Taipei may secure airport transfers through the hotel for NT\$2,400 (US\$80) each way. Participants selecting this option should indicate on their reservation form or secure through Guest Services. It is recommended that you reconfirm your airport transfer service with the hotel several days in advance of your departure.

Participants may also select a taxi service to and from the airport. Taxis are readily available at the airport and those serving designated queues are considered safe and reliable. Further questions may be directed to [ewg@crowell.com](mailto:ewg@crowell.com).

**Travel Visas**

Ordinary passport holders from each APEC economy except Australia, Canada, Japan, Korea, Malaysia, New Zealand, Singapore, and the United States are **required** to obtain a visa prior to entry into Chinese Taipei. Citizens of Thailand, the Philippines, Vietnam, and Indonesia who possess a valid visa or permanent resident certificate issued by Australia, Canada, Japan, New Zealand, Schengen Convention countries, the United Kingdom, or United States are also eligible for visa-exempt entry into Chinese Taipei. Participants should have a passport valid through February 2013 before applying for a visa to Chinese Taipei. Further information on applying for a visa to Chinese Taipei may be found through the following link: <http://www.boca.gov.tw/np.asp?ctNode=776&mp=2>

Questions on travel visas may be directed to [ewg@crowell.com](mailto:ewg@crowell.com) as we will do our best to provide guidance. However, we kindly ask that you first pursue the recommendations noted above.



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### **APEC Funding Eligibility and Information**

APEC funding is available to cover economy airfare & per diem expenses for a limited number of participants selected from Chile, China, Indonesia, Malaysia, Mexico, Papua New Guinea, Philippines, Peru, Russia, Thailand, and Vietnam.

Funding procedures will be sent to eligible participants following their acceptance of the workshop invitation. **All airfare itineraries and quotes must be approved by the APEC Secretariat prior to purchase.** Once approved, participants may purchase their approved travel itinerary and correspond directly with the APEC Secretariat to arrange for reimbursement of airfare as well as per diem expenses. To receive your funds in advance of the workshop, you must request "Advance Disbursement" from the APEC Secretariat. The total per diem provided for approved participants will be indicated in your travel undertaking form following airfare itinerary approval. Per Diem is made available to assist in the coverage of hotel accommodation, ground transportation, meals, visa fee, and other related expenses.

Questions on APEC funding may be directed to [mrr@appec.org](mailto:mrr@appec.org) or [ewg@crowell.com](mailto:ewg@crowell.com).

### **Attire**

Suggested dress attire throughout the Workshop is business casual.

### **Meeting Registration**

Welcome packets will be provided upon check-in at the Grand Formosa Regent Taipei for all workshop participants. Packets will also be available at the first workshop session. Any questions on registration may also be directed to [ewg@crowell.com](mailto:ewg@crowell.com).

### **Weather**

Taipei has a warm climate in the summer months of July and August with temperatures averaging 32° C (90° F) during the daytime and 24° C (75° F) at night. While the chance of rainfall averages 50% throughout the summer months, average sunlight hours are also the highest for Taipei in July and August.

### **Grand Formosa Regent Taipei Restaurants**

- **Mihan Honke (Japanese):** Lunch (12:00-3:00 PM) / Dinner (6:00-10:00 PM)
- **Azie (Asian and Western):** Mon-Thurs (12-10:30PM) / Fri (12-11:30PM) / Sat (11AM-11:30 PM) / Sun (11AM-10:30PM)
- **Brasserie (International):** All Day Dining
- **Gallery (Light Meals & Beverages):** Bar (10:00 AM-12:00 AM) / Dining (10:00 AM-11:30 PM)
- **Robin's Grill (Steakhouse):** Lunch (12:00-2:00 PM) / Dinner (6:00-10:00 PM)
- **Robin's Teppanyaki (International):** Lunch (12:00-2:00 PM) / Dinner (6:00-10:00 PM)
- **Silks House (Chinese):** Lunch (12:00-2:30 PM) / Dinner (6:00-9:30 PM)